

Burial Authority Committee - Burial Authority Budget 2023-24

Saltash Town Council

For the 8 months ended 30 November 2023

| Account | Actual 2022/23 | EMF Balances B/F 2022/23 | To/From Reserves & Budget Virements 2023/24 | Budget 2023/24 | Actual YTD 2023/24 | Budget Available 2023/24 | Budget 2024/25 | Budget 2025/26 | Budget 2026/27 | Budget 2027/28 |
|---|-------------------|-----------------------------------|---|-------------------|--------------------------|--------------------------------|-------------------|-------------------|-------------------|-------------------|
| Burial Authority Committee - Burial Authority Budget 2023-24 | | | | | | | | | | |
| Operating Income | | | | | | | | | | |
| Burial Authority Income | | | | | | | | | | |
| 4612 BA Cemetery Fees (Churchtown) | 16,411 | 0 | 0 | 21,862 | 11,452 | 10,410 | 24,070 | 26,501 | 29,177 | 32,124 |
| 4614 BA Memorial Bench Income (Churchtown) | 583 | 0 | 0 | 1,000 | 950 | 50 | 1,101 | 1,212 | 1,335 | 1,469 |
| Total Burial Authority Income | 16,994 | 0 | 0 | 22,862 | 12,402 | 10,460 | 25,171 | 27,713 | 30,512 | 33,593 |
| Total Operating Income | 16,994 | 0 | 0 | 22,862 | 12,402 | 10,460 | 25,171 | 27,713 | 30,512 | 33,593 |
| Operating Expenditure | | | | | | | | | | |
| Burial Authority Expenditure | | | | | | | | | | |
| 6000 BA Petrol | 126 | 0 | 0 | 378 | 83 | 295 | 416 | 458 | 504 | 555 |
| 6001 BA Machinery Maintenance Costs | 0 | 0 | 0 | 275 | 121 | 154 | 303 | 334 | 367 | 404 |
| 6003 BA Health & Safety | 0 | 0 | 0 | 55 | 0 | 55 | 61 | 67 | 73 | 81 |
| 6004 BA General Site Maintenance | 557 | 0 | 1,025 | 613 | 1,489 | 149 | 675 | 744 | 819 | 901 |
| 6005 BA Fire Extinguishers | 41 | 0 | 0 | 90 | 0 | 90 | 99 | 109 | 120 | 133 |
| 6008 BA Tree Survey & Tree Maintenance | 818 | 0 | 0 | 791 | 0 | 791 | 870 | 958 | 1,055 | 1,162 |
| 6009 BA Electricity Costs | 230 | 0 | 0 | 690 | 110 | 580 | 760 | 836 | 921 | 1,014 |
| 6010 BA PWLB Loan Repayment & Interest | 21,385 | 0 | 0 | 21,385 | 10,692 | 10,693 | 21,385 | 23,545 | 25,923 | 28,541 |
| 6011 BA Water | 0 | 0 | (48) | 364 | 0 | 316 | 401 | 442 | 486 | 536 |
| 6012 BA Memorial Bench (Expenditure) | 147 | 0 | 0 | 0 | 45 | (45) | 0 | 0 | 0 | 0 |
| 6013 BA Security Alarm Maintenance | 159 | 0 | 0 | 173 | 124 | 49 | 190 | 210 | 231 | 254 |
| 6014 BA Cemetery Software Subscription | 288 | 0 | 48 | 329 | 377 | 0 | 362 | 399 | 439 | 484 |
| Total Burial Authority Expenditure | 23,753 | 0 | 1,025 | 25,143 | 13,041 | 13,127 | 25,522 | 28,102 | 30,938 | 34,065 |
| Burial Authority Staffing Expenditure | | | | | | | | | | |
| Burial Authority Staffing Expenses | 62 | 0 | (296) | 296 | 0 | 0 | 326 | 359 | 395 | 435 |
| 6666 ST BA Staff Training (Churchtown) | 0 | 0 | (227) | 227 | 0 | 0 | 250 | 275 | 303 | 333 |
| Burial Authority Staffing Costs | 7,494 | 0 | (8,949) | 8,949 | 0 | 0 | 9,853 | 10,848 | 11,944 | 13,150 |
| Total Burial Authority Staffing Expenditure | 7,556 | 0 | (9,472) | 9,472 | 0 | 0 | 10,429 | 11,482 | 12,642 | 13,918 |
| Total Operating Expenditure | 31,309 | 0 | (8,447) | 34,615 | 13,041 | 13,127 | 35,951 | 39,584 | 43,580 | 47,983 |
| Total Burial Authority Operating Expenditure | 31,309 | 0 | (8,447) | 34,615 | 13,041 | 13,127 | 35,951 | 39,584 | 43,580 | 47,983 |
| Total Burial Authority Operating Surplus/ (Deficit) | (14,314) | 0 | 8,447 | (11,753) | (639) | (2,667) | (10,780) | (11,871) | (13,068) | (14,390) |
| Burial Authority EMF Expenditure | | | | | | | | | | |
| 6070 BA EMF Churchtown Cemetery Capital Works | 1,464 | 6,204 | 0 | 0 | 0 | 6,204 | 0 | 0 | 0 | 0 |
| 6071 BA EMF Replace Machinery & Equipment | 0 | 14,967 | (1,025) | 0 | 0 | 13,942 | 0 | 0 | 0 | 0 |
| 6073 BA EMF Memorial Garden | 800 | 4,200 | 0 | 0 | 375 | 3,825 | 0 | 0 | 0 | 0 |
| 6692 ST BA EMF Staff Contingency (Churchtown) | 0 | 1,200 | (1,200) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Burial Authority EMF Expenditure | 2,264 | 26,571 | (2,225) | 0 | 375 | 23,971 | 0 | 0 | 0 | 0 |
| Total Burial Authority Expenditure (Operational & EN) | 33,573 | 26,571 | (10,672) | 34,615 | 13,416 | 37,098 | 35,951 | 39,584 | 43,580 | 47,983 |
| Total Burial Authority Budget Surplus/ Deficit | (16,578) | (26,571) | 10,672 | (11,753) | (1,014) | (26,638) | (10,780) | (11,871) | (13,068) | (14,390) |

To/From Reserves & Budget Virements 2023/24

- Virement from General Reserves to Burial Authority Staffing Costs - £56 - PE 99/22/23
- Virement from General Reserves to 6692 ST BA EMF Staff Contingency (Churchtown) - £2,874 - FTC 58/23/24
- Virement from 6615 ST BA Cemetery Warden Gross Pay to 6618 ST SE Services Delivery Gross Pay - £7,038 - BA 24/23/24
- Virement from 6616 ST BA Cemetery Warden Empers NI to 6619 ST SE Services Delivery Empers NI - £595 - BA 24/23/24
- Virement from 6617 ST BA Cemetery Warden Empers Pension to 6620 ST SE Services Delivery Empers Pension - £1,372 - BA 24/23/24
- Virement from 6663 ST BA Cemetery Staff Clothing (Churchtown) to 6673 ST SE Services Delivery Clothing - £59 - BA 24/23/24
- Virement from 6664 ST BA Cemetery Staff Mobile Phones (Churchtown) to 6674 ST SE Services Delivery Mobiles - £203 - BA 24/23/24
- Virement from 6665 ST BA Staff Travelling Costs (Churchtown) to 6675 ST SE Services Delivery Staff Travelling Expenses - £34 - BA 24/23/24
- Virement from 6666 ST BA Staff Training (Churchtown) to 6676 ST SE Services Delivery Staff Training - £227 - BA 24/23/24
- Virement from 6692 ST BA EMF Staff Contingency (Churchtown) to 6700 ST SE Services Delivery Staff Contingency - £4,074 - BA 24/23/24

11. Virement from 6071 BA EMF Replace Machinery & Equipment to 6004 BA General Site Maintenance - £525 - BA 24/23/24
12. Virement from 6011 BA Water to 6014 BA Cemetery Software Subscription - 48 - BA 24/23/24
13. Virement from 6071 BA EMF Replace Machinery & Equipment to 6004 BA General Site Maintenance - £500 - BA 33/23/24
14. 6012 BA Memorial Bench (Expenditure) -£45 offset by income 4614 BA Memorial Bench Income £70